

RAISING EMPLOYEE AWARENESS OF COMPLIANCE

~Develop professional employees & Ensure company's sustainable growth~

- Why do companies often pay special attention to compliance?
- Do you know how bad each of your small compliance violations does damage not only to yourself directly but also to company?
- What kinds of compliance awareness and regulations are issues for serious consideration? Which behaviors are considered normal by Vietnamese employees but unacceptable by companies, specially Japanese companies?

Let's join course and together build a healthy work environment, and have early prevention of compliance risks for company.

CONTENT

Part 1: What is compliance?

Part 2: Importance of compliance

Part 3: Compliance with law

- Law on environmental protection
- Law against relation with criminal organization
- Policy against misappropriation of company assets
- International trade law
- Antitrust Law
- Law against unfair competition
- Anti-Corruption Law
- Copyright law

Part 4: Compliance with company's policy

- Company Regulations and Business Ethics/Philosophy
- Regulation against power harassment
- Regulation against sexual harassment
- Confidentiality of information and personal data

Part 5: Remedies for violation

Part 6: Summary and Action Plan

※The above content is subject to change without prior notices



OBJECTIVES



- Understand importance of compliance
- Improve self-regulation and manage subordinate's compliance, result in increasing awareness of morality and law

TARGET



- ☒ Staff
- ☒ Middle-Management
- ☒ First-line Management
- ☐ Top-Management

METHOD



30% theory, 70% practice through group discussions, presentations, case studies, role-playing, games, etc.



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